

DAV UNIVERSITY, JALANDHR

NOTIFICATION

DAVU/DA/2019/78

January 12, 2019

Vide resolution No. 10 of Board of Management Meeting dated January 15, 2018, OM No. PS/DAV University/27452, dated June 15, 2015, OM No. DAVU/Regr/2015/1180(A), dated July 4, 2015 and in anticipation of approval from the Competent Authority the following Detention/Promotion Policy is notified w.e.f. January 12, 2019.

Detention/Promotion Policy

The University is following a semester system for all its programmes. Each semester has elements of Mid Semester Examination (MST), Written Quiz (Objective Type MCQs)/Assignment/Project Work/Seminar (evidence based) and End Semester Examination (ESE). To be eligible for appearing in the ESE (End Semester Examination) each student has to fulfill the following conditions:

- (i) Minimum 75% attendance of the lecture delivered/classes engaged in each subject.
- (ii) Maintained discipline and good character in the campus
- (iii) Not involved in any case of criminal nature outside the University during the period of study.

A candidate who fails to attain 75% of attendance in any subject, he/she will not be allowed to appear in that subject. However, if the attendance is between 50% to 74.9% in a subject, he /she can complete the attendance in the next academic year, whenever, the subject is offered. He/she will required to attend the classes to extent he/she reaches the 75% of attendance as required in the subject. He/she will not be eligible for marks reserved for attendance. Candidate will have to pay University fee and examination fee as decided by the University from time to time.

If the attendance is between 25% to 49.9% he/she can complete it in the next two consecutive semesters whenever it is offered in two academic years. By attending 25% in the next academic year remaining in the next to next academic year. Candidate has to pay fee and examination fee as decided by the University from time to time. No attendance marks shall be awarded in this case also.

Candidate completing the shortage of attendance can appear in the ESE in the next available opportunity i.e. Supplementary/End Semester examination whichever is earlier after paying the necessary fee for this purpose.

Where attendance is less than 24.9% the candidate or takes semester off due to unavoidable circumstances will have to repeat the semester by registering the same at the end of the programme whenever offered by paying the applicable semester fee and continuation fee.

Under no circumstance a candidate can be allowed to register for two semester simultaneously.

Vice-Chancellor on the recommendation of subject teacher through HOD and Dean (Academics) may condone 1% of attendance in each subject for exceptional cases.

A student shall be given a Medical leave up to maximum of 15 days in a semester provided medical certificate submitted is from CMO/SMO/MO of a Govt. Hospital or taken from a private hospital/Nursing Home/Doctor it has to be counter signed by Civil Surgeon/CMO/SMO of a Govt. hospital or by the University authorized Doctor/University Doctor. The medical certificate submitted after one week joining the University as fit candidate shall not be entertained.

A student shall be given duty leave upto maximum of 20 days per semester to participate in the cultural/NSS/Sports/NCC duly recommended by the Head of the activity in-charge.

However, in exceptional cases the duty leave can go maximum up to 50 % of the lecture delivered. The exceptional cases shall be decided by a committee of experts constituted by the Vice-Chancellor. The exceptional cases should participate at National/International level.

Candidate missing their MST due to above exigencies a special exam be conducted and if he/she misses ESE a chance in the supplementary examination/next ESE without charge of any examination fee be provided.

Non-payment of full semester fee or hostel charges or bus/transport charges or due if any kind: In case of non-payment of semester fee or hostel charges or bus/transport charges or dues, if any by a candidate but who has fulfilled the attendance condition is permitted to appear in the final examination (ESE) but his /her result shall not be declared and will be kept withheld and his/her portal shall be blocked till the time he/she clears his/her dues and will not be eligible for promotion to next semester. Once the pending dues are cleared the result shall be declared and portal be re-opened.

Promotion from one semester to another semester:

Candidate shall be promoted from 1st semester to 2nd semester if he/she has passed in the continuous assessment of the subject and has appeared in the ESE of the 1st semester.

Candidate from 2nd semester to 3rd semester shall be promoted only when he/she has passed in the 50% of the credits taken together of 1st and 2nd semester.

From the 3rd to 4th semester candidate will be promoted if he/she has passed in all the component of the continuous assessment and has appeared in the ESE of 3rd semester.

Candidate from 4th semester to 5th semester shall be promoted only when he/she has passed in the 50% of the credits taken together up to 4th semester.

From the 5th to 6th semester candidate will be promoted if he/she has passed in all the component of the continuous assessment and has appeared in the ESE of 5th semester.

Candidate from 6th semester to 7th semester shall be promoted only when he/she has passed in the 50% of the credits taken together upto 6th semester.

From the 7th to 8th semester candidate will be promoted if he/she has passed in all the component of the continuous assessment and has appeared in the ESE of 7th semester.

Candidate from 8th semester to 9th semester shall be promoted only when he/she has passed in the 50% of the credits taken together of upto 8th semester.

From the 9th to 10th semester candidate will be promoted if he/she has passed in all the component of the continuous assessment and has appeared in the ESE of 9th semester.

Candidate on the recommendation of HoD for genuine reasons be given a chance to appear in the MST if he/she fails or miss the exam in first attempt.

**Sd/-
Dean (Academics)**

Copy to:

- (i) O/o the Vice-Chancellor
- (ii) O/o the Registrar
- (iii) Website Committee for updation on University Website

