

DAV UNIVERSITY, JALANDHAR

ADVERTISEMENT NOTICE

Applications complete in all respects, on prescribed form (available in download form at DAV University official website (www.davuniversity.org) are invited from eligible candidates for the position of **Librarian/Assistant Librarian on contract basis**

Note:

1. Application form can be downloaded from University website www.davuniversity.org. The candidate is required to enclose bank draft of **Rs. 1500/-** drawn in favour of Registrar, DAV University, Sarmastpur, Jalandhar, encashable at Jalandhar alongwith application form.
2. The candidate shall put his/her signatures on each page of application form and other documents attached.
3. Application form accompanied with self-attested copies of qualification certificates/testimonials including experience certificates issued by the Competent Authority be sent only by Registered/Speed Post/Courier to Registrar, DAV University, Jalandhar, so as to reach on or before **31.10.2021**.

Minimum Qualification:

The minimum qualification required for above said position shall be as per UGC Regulation on minimum qualification for appointment of teachers and other academic staff in University and colleges and other measures for the maintenance of standards in Higher Education 2018.

Desirable: Candidates with Library experience at University level shall be given preference.

Note: Retired persons can also apply who are below the age of 65 years on the last date of application.

Salary: Negotiable.

IMPORTANT INFORMATION:

1. If the number of applications received in response to this advertisement in respect of any of the posts is large, the University may shortlist the candidates on the basis of qualifications and experience higher than the minimum prescribed.
2. The interview letters shall be sent under Registered/Speed Post. The University shall, however be not responsible for any postal delay/lapse.

OR

candidate shall be informed through e-mail/telephonically.

3. The candidates already in service should sent their application form through the Administrative Authority concerned and the University Employees through the Registrars of their respective Universities. The persons employed in the private firms and institutions apply through the Heads of the Firms/Institutions concerned. Applications not routed through respective channels are liable to be rejected. Candidates may send an advance copy of the application along with the requisite fee before the last date of the receipt of the application(s).
4. Applications received late or on plain paper or incomplete in any respect will not be entertained.

5. Candidates selected for appointment will have to produce the original documents relating to their age, qualifications experience and fitness, etc., before joining the post to which they are appointed.
6. Terms and conditions of appointment of candidates shall be governed by the provisions of the DAV University conduct and service rule as applicable from time to time.
7. Candidates invited for the interview(s) will have to present themselves for interview at specified place given in the interview letter/or informed by other means on their own expenses.
8. Impersonation or submission of false/fabricated/tampered documents or making incorrect/false statements by a candidate, will, in addition to debarring him/her permanently or for a specific period from any employment in the University, shall also render him/her liable for criminal prosecution.
9. Canvassing in any form by or on behalf of the candidate will lead to disqualification.
10. There shall be no upper age limit for the posts under reference except the date of superannuation.
11. The University reserves the right not to fill up any of the vacancies advertised, if circumstances so warrant, without assigning any reason thereof and number of vacancies may increase or decrease at the time of selection process.
12. Application fee in no circumstances shall be refunded.

REGISTRAR