

DAV UNIVERSITY, JALANDHAR

ADVERTISEMENT NOTICE

Applications are invited for the empanelment of suitable candidates for the following Teaching and Non-Teaching positions (on contractual basis), on the prescribed application form (with detailed instructions) available on the University website www.davuniversity.org.

1. Professor/Associate Professor/Assistant Professor in the Department of Education:

a) **Perspective in Education**

Minimum Qualification:

- (i) Postgraduate degree in Social Sciences with minimum 55% marks.
 - (ii) M.Ed degree from a recognized University with 55% marks.
- OR
- (iii) Postgraduate degree in Education with minimum 55% marks and B.Ed degree with minimum 55% marks.

(Preference will be given to the Candidates having master degree in Political Science and History with M.Ed. and UGC NET in Education).

b) **Pedagogy Subjects- English and Science**

Minimum Qualification:

- (i) Postgraduate degree in Sciences / Mathematics / Social Sciences/ Languages with minimum 55% marks.
- (ii) M.Ed degree from a recognized University with 55% marks.

(Preference will be given to the Candidates having master degree in Physics/Chemistry/Zoology) with M.Ed. and UGC NET in Education).

Retired persons below the age of 65 years are also eligible to apply.

(For eligibility details: Kindly visit UGC / NCTE website (Regulation, norms and Procedure) amendment Regulations, 2019).

2. Professor/Associate Professor/Assistant Professor in the Department of Agricultural Sciences:

Specialization: Agronomy + Agroforestry + Agrometeorology, Agric. Economics + Agric Extension & Comm., Entomology, Genetics & Plant Breeding, Horticulture + Food Science & Technology, Soil Science & Agric. Chemistry Plant Pathology, Agricultural Engineering.

Guest Faculty: Statistics, Animal Sciences including Fisheries, Dairy & Poultry.

Minimum Qualification - shall be as per UGC Regulations on minimum qualification for appointment of teachers and other academic staff in University and colleges and other measures for the maintenance of standards in Higher Education 2018 / ICAR regulations.

Retired persons below the age of 65 years are also eligible to apply.

3. Clerk-cum-Data Entry Operator (Examination):

- Graduate with expertise in working on computer and typing speed of 30 wpm.
- Proficiency in using MS Word & Excel with Internet
- Minimum 2 years of relevant experience.

4. Clerk-cum-Data Entry Operator (Accounts):

- Graduate (Preferably in Commerce) with minimum 50% marks in Graduation / Post-Graduate
- 3 To 4 Years' experience of handling accounts in a University / College / Corporate House / Banking Sector.
- Knowledge of Accounting Software, Banking & Payment System.
- Retired persons below the age of 65 years are also eligible to apply.

Procedure for application

1. Download prescribed application form from DAV University website: www.davuniversity.org.
2. The candidates applying for the Post of Professor/Associate Professor/Assistant Professor (Education / Agriculture) are required to send DD of **Rs. 1500/-** in favour of Registrar, DAV University, Jalandhar payable at Jalandhar or make online payment in the State Bank of India favoring Registrar DAV University, Jalandhar Account No 32960453224 (IFSC Code **SBIN0002395**) and get the proof of fee transaction from the bank and attach the same with the application form.
3. The candidates applying for the Post of Clerk-cum-Data Entry Operator (Examination / Accounts) are required to send DD of **Rs. 500/-** in favour of Registrar, DAV University, Jalandhar payable at Jalandhar or make online payment in the State Bank of India favoring Registrar DAV University, Jalandhar Account No 32960453224 (IFSC Code **SBIN0002395**) and get the proof of fee transaction from the bank and attach the same with the application form.
4. Superscribe “**APPLICATION FOR THE POST OF** (Name of the Post applied for)” on the envelope containing the application form and send through registered / speed post or by hand at the below mentioned address:

**The Registrar, DAV University, Village:
SARMASTPUR, Jalandhar-Pathankot Highway
(NH-44), Jalandhar, Punjab – 144 001.**

5. Application form accompanied with **8 (Eight) complete photocopy sets of application form only** and one photocopy set of qualification certificates/testimonials including experience certificates issued by the Competent Authority be sent only by Registered/Speed Post/Courier to Registrar, DAV University, Jalandhar, so as to reach on or before Last date for the submission of application form i.e. **September 23, 2021.**

6. The candidate shall put his/her signatures on each page of application form and other documents attached.

General Instructions:

1. The applications on prescribed format must reach before or on **September 23, 2021**. Incomplete applications or applications reaching after **05:00 p.m.** on **September 23, 2021** shall not be entertained.
2. If the number of applications received in response to this advertisement in respect of any of the posts is large, the University may shortlist the candidates on the basis of qualifications and experience higher than the minimum prescribed.
3. Applications received late or on plain paper or incomplete in any respect will not be entertained.
4. Candidates selected for appointment will have to produce the original documents relating to their age, qualifications experience and fitness, etc., before joining the post for which they are appointed.
5. Terms and conditions of appointment of candidates shall be governed by the provisions of the DAV University conduct and service rule as applicable from time to time.
6. Candidates invited for the interview/s will have to present themselves for interview at specified place given in the interview letter/or informed by other means on their own expenses.
7. Impersonation or submission of false/fabricated/tampered documents or making incorrect/false statements by a candidate, will, in addition to debarring him/her permanently or for a specific period from any employment in the University, shall also render him/her liable for criminal prosecution.
8. Canvassing in any form by or on behalf of the candidate will lead to disqualification.
9. The University reserves the right not to fill up any of the vacancies advertised, if circumstances so warrant, without assigning any reason thereof and number of vacancies may increase or decrease at the time of selection process.
10. DAV University reserves the right to cancel / postpone the Interview with or without prior notice to the candidate.
11. *Application fee in no circumstances shall be refunded.

Registrar