

Dated: July 4, 2015

**OFFICE MEMORANDUM**

**Subject: Migration Policy**

The undersigned is directed to notify, as under, the **Migration Policy** duly approved by the Hon'ble Chancellor DAV University:-

The students can seek Migration to / from DAV University, subject to fulfillment of the conditions / guidelines.

1. Migration policy is open to both undergraduate and postgraduate level students.
2. The student must have valid reasons for migration.
3. A student can seek migration to the DAV University starting from second semester onwards until the completion of half duration of the course i.e. a student seeking migration must complete at least half of the course at DAV University.
4. A student can seek migration only to the course in which he / she has taken admission in previous college/university. In no case he / she shall be allowed to migrate to some other course.
5. A student can seek migration only if there is a vacant seat in the course.
6. A student must have passed all his / her previous semesters. Student having re-appear or provisionally promoted to next semester shall not be considered for migration.
7. A student can only migrate if he / she has studied at least 70% of either core or all subjects as prescribed by DAV University's Choice Based Credit System (CBCS). A subject is said to be covered if student has studied more than 50% syllabus of the concerned subject as prescribed by DAV University course scheme. The equivalence of the subjects already studied by the student shall be decided by the Course Equivalence Committee (CEC) of the University.
  - The remaining / uncovered subjects shall be termed as deficient ones. Out of deficient subjects, no core subject shall be relaxed in any case, however the Foundation and Interdepartmental elective subjects could be relaxed.
  - The deficient core subjects shall have to be covered by the student as re-appear. The general rules for re-appear as framed by DAV University shall be applicable for covering the deficient courses.
  - Out of the departmental elective subjects (if any) which have not been covered by the student, it is to be decided by the CEC

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whether the left out subject needs to be covered as re-appear or not.

8. A student seeking migration must deposit the prescribed fee within two weeks after the grant of permission to migrate. Fee deposited will be non-refundable. If he / she does not deposit prescribed fee within the stipulated period his / her migration will stand automatically cancelled.
9. Migration will only be considered from amongst the eligible applicants strictly in order of merit, which is to be decided by Admission Committee / CEC.
10. Previous college / university is entitled to charge the tuition fees for the month in which migration is sanctioned and university to which he/she migrates is not entitled to charge fee for the fraction of month.
11. A student who has applied for migration to / from DAV University, if changes his / her mind after migration has been sanctioned, should inform the University as soon as possible.
12. Student seeking migration to DAV University must submit in original a No Objection / Good Character Certificate from the migrating University / College.
13. If the student who has sought migration to the DAV University is later found to have indulged in any proven incriminating activity in his / her previous University, he/she is liable to disciplinary action, including rustication/removal from the rolls of the University.
14. **Eligibility:**
  - 14.1 A student must have obtained a minimum of 50% or equivalent grade points corresponding to the DAV University grading system in his/her previous examinations.
  - 14.2 If a student does not fulfill the criterion mentioned at Sr. No. 14.1, he / she must have obtained the minimum marks in qualifying exam as prescribed by DAV University admission rules for that course for that year.
  - 14.3 In case any qualifying test, conducted by any central / state agency, is mandatory for taking admission to a course, the student seeking migration has to show the proof on the basis of which he / she got admitted to the course (in first semester) in previous college / university. In addition to this the condition mentioned above (Sr. No. 14.1) must also be fulfilled.
15. **Procedure:**
  - 15.1 A student seeking migration must have obtained permission from the previous college / university as well as from the DAV University. The proof of permission granted must be submitted alongwith application for migration.
  - 15.2 long with the application for migration, the student needs to provide all necessary documents i.e. syllabi / course schemes etc. required for deciding the course equivalence.
  - 15.3 After migration has been sanctioned, the student needs to deposit the prescribed semester fee within two weeks.

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16. **Fee:** A student seeking migration to the DAV University must submit his / her application within two weeks of the commencement of semester accompanied by the equivalence fee of Rs.5000/-.
17. Migration to / from DAV University cannot be claimed as a matter of right, it is only a permission granted subject to fulfillment of the above conditions. DAV University may reject application for migration to / from without assigning any reason.

The Vice-Chancellor has the right to amend any of these rules or may frame new rules, if so required.

All concerned are requested to implement the policy as above and may also be brought to the notice of all the students.

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**Superintendent (EA)**

To:

- (i) Dean (Academics)
- (ii) Examination Cell
- (iii) Accounts Department
- (iv) DAVIS
- (v) Director Public Relations for updation on University website.